

North East Area Committee Agenda



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Date: 24 January 2014
Website: www.whitehorsedc.gov.uk

A meeting of the
North East Area Committee
will be held on Monday 3 February 2014 at 6.00pm
Council Chamber, The Abbey House, Abingdon

Members of the Committee:

Councillors

Matthew Barber
Eric Batts
Debby Hallett
Dudley Hoddinott
Bob Johnston
Ron Mansfield

Elizabeth Miles
Jerry Patterson (Chair)
Judy Roberts (Vice-Chair)
Val Shaw
Catherine Webber
John Woodford

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A handwritten signature in black ink, appearing to read 'M Reed', written in a cursive style.

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Map and vision

(Page 3)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Apologies for absence

To receive apologies for absence.

2. Minutes

(Pages 4 - 6)

To adopt and sign as a correct record the minutes of the committee meeting held on 26 November 2013.

3. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

4. Urgent business and chair's announcements

To receive notification of any matters, which the chair determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chair.

5. Statements, petitions and questions from the public relating to matters affecting the North East Area Committee

Any statements, petitions and questions from the public under Standing Order 32 will be made or presented at the meeting.

6. New homes bonus - community funding 2013/14

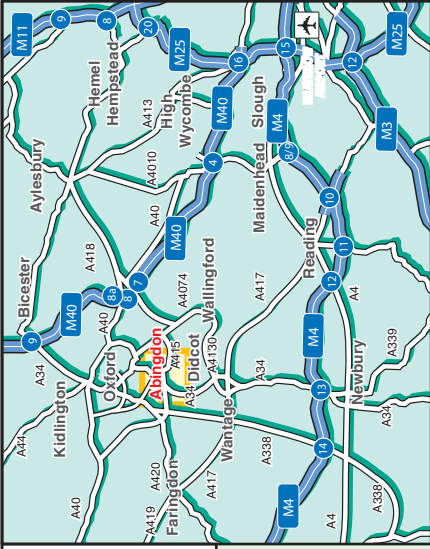
(Pages 7 - 23)

To consider the report of the head of corporate strategy.

Exempt information under Section 100A(4) of the Local Government Act 1972

None

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KEY: Car Parks	
	Abbey Close
	Cattle Market
	Charter Multi-storey
	Civic
	Rye Farm
	Hales Meadow
	Audlett Drive
	West St Helen Street

By rail – the nearest main line railway stations to Abingdon are either Didcot Parkway (seven miles) or Oxford (eight miles). Radley railway station is located on the main line between Oxford and Didcot and is three miles from Abingdon town centre. For details of train times visit www.nationalrail.co.uk or call 08457 484950

By bus – there are a number of bus routes serving Abingdon town centre. For details of services and timetables, visit Oxfordshire County Council's website at www.oxfordshire.gov.uk. Contact details for bus operators can be found on the travel information pages on our website www.whitehorsedc.gov.uk

Parking – details of car parks charges can be found on our website

Minutes

of a meeting of the

North East Area Committee

held on Tuesday 26 November 2013 at 6.00pm
at the Council Chamber, The Abbey House, Abingdon

Open to the public, including the press

Present:

Members: Councillors Jerry Patterson (Chair), Matthew Barber, Eric Batts, Dudley Hoddinott, Bob Johnston, Ron Mansfield, Elizabeth Miles, Val Shaw, Judy Roberts, Catherine Webber, and John Woodford

Officers: Jayne Bolton, Steve Culliford, Carole Cumming, and Sally Truman

Number of members of the public: Nil

NE.1 Election of a vice-chair

The committee noted that at the annual Council meeting held on 15 May 2013, Councillor Jerry Patterson had been appointed as chair of the North East Area Committee for the 2013/14 municipal year. However, no vice-chair had been appointed at that time.

RESOLVED: to appoint Councillor Judy Roberts as vice-chair of the committee for the remainder of the 2013/14 municipal year.

NE.2 Apologies for absence

Councillor Debby Hallett had sent her apologies for absence.

NE.3 Minutes

RESOLVED: to adopt as a correct record the minutes of the committee meeting held on 15 April 2013 and agree that the chair signs them.

NE.4 Declarations of interest

None

NE.5 Urgent business and chair's announcements

None

NE.6 Statements, petitions and questions from the public relating to matters affecting the North East Area Committee

None

NE.7 Capital community grants - update of funded projects

The committee considered the head of corporate strategy's report updating on projects previously funded by the committee. This showed the amount awarded by the committee for each project, and whether the project was complete. The committee noted that there were three minor underspends, which had been returned to the committee's balances and were available for grants to other applicants.

RESOLVED: to note the report.

NE.8 Capital Community grants

The committee considered the head of corporate strategy's report. This set out details of six applications for capital community grants. The report also set out the financial position, there being £18,381 remaining in the current year's budget.

The committee considered each application carefully, assessing it against the grants criteria, and awarding grants as follows.

In relation to the application from Kennington Village Hall, the committee awarded a grant of £720, plus the remaining budget of £9.

RESOLVED: to approve the following applications:

Applicant	Project	Grant	Comments
South Hinksey Village Hall	Replace main window and strengthen others	£4,730	Suggest the applicants contact the Oxfordshire Council for Voluntary Action for advice on updating the constitution and structure
Appleton Community Shop Limited	Replacement of large chiller	£2,267	The applicant is advised to dispose of the old chiller responsibly
Radley Village Community Shop	Energy efficient refrigeration and other improvements	£4,730	The applicant is advised to dispose of the old chiller responsibly
Kennington Playgroup	Replacement windows	£4,730	
Headway Oxfordshire	Extension to existing facilities	£1,195	
Kennington Village Hall Management Committee	Replace stage curtains	£729	Applicant awarded the remaining £9 of the committee's budget in addition to the officer's recommended amount

NE.9 New homes bonus - community funding 2013/14

The committee considered the head of corporate strategy's report that set out the council's policy and procedure to allocate the new homes bonus in 2013/14. Cabinet had prepared this with help from the Scrutiny Committee.

The area committee noted that it would be considering applications for grants under this separate scheme at its next meeting on Monday 3 February 2014. The committee would have a budget of £9,500 to allocate for this purpose in 2013/14. This amount was a share of the council's £100,000 budget, based on the growth in the number of band 'D' equivalent properties in the North East Area of the district. The apportionment methodology had been agreed by the Cabinet member for grants.

RESOLVED: to note the new homes bonus community funding policy and procedure.

Exempt information under section 100A(4) of the Local Government Act 1972

None

The meeting closed at 6.35 pm

Abingdon, North East, South East and West Area Committees



Report of Head of Corporate Strategy

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Tel: 01235 520202

E-mail: matthew.barber@whitehorsedc.gov.uk

To: All Area Committees

DATE: 3 and 4 February 2014

New Homes Bonus – Community Funding 2013/14

Recommendations

- (a) that the Abingdon area committee considers and determines the new homes bonus funding applications referred to in appendix three of this report
- (b) that the North East area committee considers and determines the new homes bonus funding applications referred to in appendix four of this report
- (c) that the South East area committee considers and determines the new homes bonus funding applications referred to in appendix five of this report
- (d) that the West area committee considers and determines the new homes bonus funding applications referred to in appendix six of this report

Purpose of Report

1. The purpose of this report is to ask each area committee to consider the applications the council has received for new homes bonus funding in their area.
2. The report includes separate appendices for each area committee as follows:
 - Abingdon – appendix three

- North East – appendix four
- South East – appendix five
- West – appendix six

Strategic Objectives

3. The council has a corporate priority to support local communities through grants to voluntary and community organisations that are delivering projects and services that support its own objectives or those in need.

Background

4. The cabinet member for grants approved the new homes bonus community grant policy and procedure for 2013/14 on 23 August 2013. The policy seeks to support community initiatives in areas that have seen development and for a wide variety of community projects or services aimed at improving local facilities or services, or helping to integrate new communities to be considered. A copy of the policy is attached at appendix one of this report.
5. The budget for new homes bonus community funding in 2013/14 is £100,000. In April 2013, the cabinet member for grants approved the division of this budget between the area committees based on housing growth in each area. The actual amounts for each committee are shown in the table at paragraph nine of this report.
6. As the policy refers to housing growth a detailed breakdown showing the numbers of additional homes for each area committee is attached at appendix two of this report. The council's planning policy team supplied this information for the period 2008/9 (the date that new homes bonus was introduced by central government) up to March 2013.
7. Officers have ranked the parishes in each committee high, medium or low priority based on their percentage of the housing growth for the area. This is purely a guide for each committee to consider. Councillors will need to weigh up the benefits of each application alongside the level of housing growth in the area.

Matters for Consideration

8. The new homes bonus grant scheme opened on 30 September 2013 and closed on the 30 November 2013.
9. Officers received 36 valid applications requesting a total of £263,487 divided by each area committee as follows:

Area	Number of valid applications received	Amount of funding requested £	Area Committee budget
Abingdon area	9	76,500	19,300
North East area	4	18,409	9,500
South East area	10	65,138	31,400
West area	13	92,940	39,800
Total	36	263,487	100,000

10. Officers have checked the applications against the agreed policy and have rejected two, which did not meet the mandatory requirements of the scheme. All the applications including any rejected ones are summarised, along with officer comments on the appendix for each committee
11. Detailed reports on each application including costs, risks and consultation comments for each are also attached.

Financial Implications

12. The council has allocated £100,000 in its budget for new homes bonus community grants for 2013/14 only. As per the agreed policy these grants can fund either revenue or capital projects.
13. The council's section 151 officer has confirmed that any new homes bonus community funding that is not awarded by the end of this financial year **cannot** be carried forward to the relevant area committee's budget for 2014/15.
14. The council can however honour any grants awarded by the area committees that are subject to conditions meaning payments cannot be made until 2014/15.

Legal Implications

15. The council's legal powers to award these grants are contained in Section one of the Localism Act 2011 that provides a general power of competence for local authorities.
16. New homes bonus funding is not ring-fenced for any particular purpose so the council has a wide level of discretion in how it chooses to use the funding that it receives.
17. In August 2013, the cabinet member for grants delegated authority to the four area committees to determine new homes bonus funding applications.

Risks

18. Any grants approved by the relevant area committee will normally be paid immediately to the applicant unless the area committee agrees further conditions on any particular awards, in which case they will be made once these conditions are satisfied.
19. The grants officer will need evidence of expenditure for the projects within one year of the payment date however with all the applications there is a risk that for whatever reason projects do not go ahead or get completed and efforts to recoup the grant may be unsuccessful. There is also a risk with all the projects that they don't achieve the desired results.
20. The area committees need to be convinced that each project it funds will go ahead within one year of the date of the grant being awarded. The risks relating to each individual application are included in the detailed reports.

Conclusion

21. Each of the four area committees is asked to consider and determine the grant applications received for their geographical area in line with the policy previously approved by cabinet.

Background Papers

- Individual cabinet member decision to approve a new homes bonus community funding policy and procedure dated 23 August 2013

APPENDIX ONE

New Homes Bonus – Community Funding Policy and Procedure 2013/14

This scheme seeks to support community initiatives in areas that are seeing housing growth. Applications will be considered for funding towards a wide variety of community projects or services that improve local facilities or services, or help to integrate new communities.

Funding criteria

Area Committees will consider proposals for funding in **2013/14 only** against the following criteria:

- constituted voluntary community groups and town and parish councils may apply for either revenue and/or capital funding
- projects **must** have any appropriate planning and/or listed building consents before applying for funding
- projects that benefit communities where housing development **has taken place since 2009**. If no relevant applications are received the area committees may consider applications relating to other projects within the committees area
- we will not fund retrospective projects
- we will not fund projects or services that are more appropriately funded by other organisations.

Application and decision dates

The closing date for applications in 2013/14 will be 30 November 2013 and applications will be determined by each area committee in February 2014.

Conditions of grant awards

The standard terms and conditions that apply to the grant award are:

- the project should be completed within one year of the date of the grant being awarded
- council staff should be allowed to enter and inspect the work being carried out, at any time, subject to them abiding by any necessary health and safety requirements
- acknowledgement of the council's support must be included in any publicity concerning the project or service

- the project or service must comply with all relevant statutory regulations and consents.

The council may also specify conditions that are particular to the service or project that is being funded.

Equalities

The council is committed to promoting equality and diversity and welcomes applications from all sectors of the community, regardless of race, gender, disability, sexual orientation, age, status, religion or belief. We encourage applications from minority groups.

Payment of grants

Grant payments will normally be made to the organisation once the area committee has approved an award. The organisation will be required to sign a declaration that the grant will only be spent on the project as detailed in the application form.

Monitoring of grants

Organisations will be asked to provide evidence of expenditure following completion of the project. Any grant awards not spent within 12 months will need to be returned unless prior approval from the Head of Corporate Strategy has been given.

Appendix Two - New Homes completed between 2008/9 and 2012/13 by parish

Data compiled from planing policy records supplied on 22 October 2013

High 75 + homes
 Medium 11 - 74 homes
 Low 1-10 homes

Only parishes showing some level of growth have been included on this list.

Committee	Parish	Number of additional homes	Percentage	Level of Development
Abingdon Area	Abingdon	286	82.66%	High
	Sutton Courtenay	39	11.27%	Medium
	Drayton	21	6.07%	Low
		346		
North East Area	Cumnor	116	40.28%	High
	North Hinksey	93	32.29%	High
	Kennington	24	8.33%	Medium
	Marcham	23	7.99%	Medium
	Radley	7	2.43%	Low
	Wootton	7	2.43%	Low
	South Hinksey	6	2.08%	Low
	Sunningwell	6	2.08%	Low
	Appleton-with-Eaton	3	1.04%	Low
	Fyfield and Tubney	2	0.69%	Low
	St. Helen Without	1	0.35%	Low
		288		
South East Area	Wantage	392	60.59%	High
	Chilton	80	12.36%	High
	Letcombe Regis	79	12.21%	High
	Grove	30	4.64%	Medium
	Blewbury	22	3.40%	Medium
	Steventon	11	1.70%	Medium
	Harwell	6	0.93%	Low
	West Hanney	6	0.93%	Low
	East Hanney	4	0.62%	Low
	Upton	4	0.62%	Low
	East Hendred	3	0.46%	Low
	Milton	3	0.46%	Low
	Childrey	2	0.31%	Low
	West Challow	2	0.31%	Low
	East Challow	1	0.15%	Low
	Lyford	1	0.15%	Low
	West Hendred	1	0.15%	Low
		647		
West Area	Great Faringdon	404	78.60%	High
	Shrivenham	43	8.37%	Medium
	Uffington	7	1.36%	Low
	Fernham	6	1.17%	Low
	Sparsholt	6	1.17%	Low
	Watchfield	6	1.17%	Low
	Stanford in the Vale	5	0.97%	Low
	Buckland	4	0.78%	Low
	Hinton Waldrist	4	0.78%	Low
	Kingston Bagpuize with Southmoor	4	0.78%	Low
	Littleworth	4	0.78%	Low
	Ashbury	3	0.58%	Low
	Goosey	3	0.58%	Low
	Longworth	3	0.58%	Low
	Shellingford	3	0.58%	Low
	Bourton	2	0.39%	Low
	Great Coxwell	2	0.39%	Low
	Hatford	1	0.19%	Low
	Kingston Lisle	1	0.19%	Low
	Little Coxwell	1	0.19%	Low
Longcot	1	0.19%	Low	
Woolstone	1	0.19%	Low	
		514		

New Homes Bonus – Community Funding 2013/14

Appendix Four

North East Area Committee

North East

Ref no.	Organisation	Scheme/project	Parish	Total cost £	Amount requested £	Revenue, capital or mixed	*Percentage of homes built in the parish	Level of development	Officer comments and/or concerns	Financial considerations
1192	Bike Safe	Feasibility study for a cycle path between Eynsham and Dean Court, Botley	Cumnor	16,500	4,500	revenue	40.28%	high	The project is dependent upon other external funding to go ahead.	Total secured and unsecured funding (excluding this application) exceed the total project cost
1209	Dalton Pre-school (Dalton Barracks)	New flooring and external storage	St Helen Without	2,998	2,500	capital	0.35%	low	Officers recommend that any grant awarded is towards general staff costs, and that this funding is not ring fenced to the posts shown above.	The applicant has requested £6,541 however the balance after deducting the secured and unsecured funding is £1,633.
1236	Dean Court Community Association (Botley)	Start up funding	Cumnor	12,342	6,541	revenue	40.28%	high		Total secured and unsecured funding (excluding this application) exceed the total project cost
1206	Headway Oxfordshire	Extension of existing facilities	Kennington	83,637	4,868	capital	8.33%	medium	The project is dependent upon other external funding to go ahead.	Total secured and unsecured funding (excluding this application) exceed the total project cost
		Total requested			£18,409					
		Budget			£9,500					
		Over/under spend			-£8,909					

* percentage is based on total homes built in the north east area, according to the latest planning figures available when evaluating the applications

New Homes Bonus Community Fund Application Officer Evaluation

Bike Safe		1192	
Eynsham - Botley community path			
The project is to produce an outline design and, subsequently, detailed engineering drawings for a community path from Swinford Toll Bridge to the A420 flyover at Dean Court. The design will define the proposed route of the path for formal consultation purposes. The money will be spent in part payment of the fees of civil engineers.			
Amount requested	£4,500	Previous awards from the council	none
Total project cost	£16,500	Organisation's closing balance at year end	£10,000
Organisation's contribution	£9,000	Town or parish contribution	nil - letter of support received
Other secured funding	£500 - Pye Charitable Trust	Other unsecured funding	£14,000 (made up of) £1,000 - fundraising event £8,000 - Gannett Foundation £5,000 - Arbib Foundation
Project location	Section of B4044 running from Eynsham to Botley interchange.		
Number of new homes in parish since 2009	Cumnor - 116	Level of development (based on housing growth only)	High
Detailed project costs: Feasibility/pre-application study £16,500 (including vat) will include: <ul style="list-style-type: none"> • preparation works and site visits • production of draft proposals including alternative options to deal with any constraints • identification of areas where additional surveys are required, any cost risk items and any third party land • consideration of ecological matters, early consultation requirements • agreeing a preferred design and production of drawings to be used for open consultation and planning purposes • obtaining quotations for a road safety audit 			
Consultation comments: <i>Cllr D Hudinott - I support the application from Bikesafe for a grant to help fund a feasibility study for a community path from Eynsham to Farmoor and Dean Court. An initial feasibility study has been carried out to show that it was possible to build a path from Eynsham to Dean Court. This civil engineering feasibility study adds detail on the precise location of the path along the north-side verge of the B4044 road, or where the adjacent hedge will need moving back to accommodate the path. The land owners have been consulted. A more precise cost estimate can then be made for the path.</i> <i>The path will be designed for cyclists, runners, pedestrians and mobility scooters. People wish to use the path to commute and shop in Botley and Oxford. Other people wish to visit the countryside around Farmoor, including the reservoir, and to go to school in Eynsham. Over 1000 people have signed a petition of support, and Cumnor Parish Council supports this project. There is also support from the local MP, the PM and local District and County Councillors. This grant will be a valuable contribution towards funding this feasibility study.</i>			
Officer comments: There is a very small section of the intended cycle path that will fall outside of the Vale district. Most of the intended route cuts through Cumnor parish running parallel to the B4044.			
Finance The accounts provided up to 31 March 2013 show cash balances of £3,112 and they reported current bank balances of £10,000 at the time of application. The organisation is contributing £9,000 towards this project.			

Community integration

There is limited community integration from the feasibility study beyond that of consultation, fund raising and debate between individuals and various organisations involved in planning the project. However, the longer term benefits of the community path are considerable.

Evidence of need

Letters of support from Oxfordshire County Council (who are acting as third party funder for a future WREN application), Oxford Pedestrians Association, Cumnor Parish Council, Oxfordshire Countryside Access Forum and Nicola Blackwood MP have been received.

Timeline for project

The feasibility study is due to start in February 2014; this is subject to the other grant applications being successful.

Recommended conditions/monitoring information

Risk factors:

- The feasibility study may show that the cycle path is not viable and does not go ahead.

Applicant responses

1 Which new housing development has made a noticeable impact on your existing area and why?

There have been approx 200 new houses built in the parish in the last few years, including Timbmet and lots of conversions of larger plots to flats. The impact has been to increase traffic flows and to make the B4044 an increasingly busy road that is widely considered to be too dangerous and intimidating for cyclists and walkers. With no associated investment in active travel infrastructure in the parish, traffic surveys on the B4044 indicate an increase of 11% in the last two years.

2 How will/does your project help to integrate people from the new development into your town or village?

Integration is difficult between existing and new housing if one cannot easily and safely walk or cycle between the two. The project will enable people who want to be able to walk or cycle as a means of accessing the fantastic countryside and leisure facilities in the vicinity such as Farmoor Reservoir and countryside walks and the Thames Path. It will enable children to cycle safely to each others homes to play and will enable people who use mobility aids to travel independently but safely.

3 What recent evidence of support by the local community do you have for your project?

Bike Safe has organised a petition signed by over 2,500 people (1000+ online; see <http://b4044path.org/getinvolved/quotes/>) Please read the individual comments of signatories which reflect the extent and depth of feeling. We have support from the parish council, Cumnor PCC, district and county councillors and our MP.

4 Do you own or lease the land or property concerned (where applicable)?

N/A

Project Viability

1	When will your project start?	flexible, but hopefully February 2014
2	When will your project be completed?	four months after starting
3	How does your project deliver best value for money?	The project offers excellent value for money because so much work is done on a voluntary basis. We are asking for only a fraction of the costs - about 25% - from public funds because we will raise the balance from our own community fundraising and other charitable sources.

New Homes Bonus Community Fund Application Officer Evaluation

Dalton Pre-school		1209									
Outdoor Improvements		Capital									
New flooring for the nursery room. This will benefit the children from the age of 1-3. The carpets we have are very dirty and worn this is due to new Ofsted regulations that children have free play to go out in all weathers Plus 2 sheds to store the toys so they don't get damage and wet during the cold and wet months.											
Amount requested	£2,500	Previous awards from the council	none								
Total project cost	£2,998	Organisation's closing balance at year end	£26,000								
Organisation's contribution	£498	Town or parish contribution	£0								
Other secured funding	£0	Other unsecured funding	£0								
Project location	Dalton Barracks (Parish of St Helen Without)										
Number of new homes in parish since 2009	1	Priority level (based on housing growth only)	Low								
Detailed project costs:											
<table border="1"> <thead> <tr> <th>Description of expenditure</th> <th>Cost £</th> </tr> </thead> <tbody> <tr> <td>New flooring in nursery room and baby room</td> <td>2,218</td> </tr> <tr> <td>Sheds</td> <td>780</td> </tr> <tr> <td>Total</td> <td>2,998</td> </tr> </tbody> </table>				Description of expenditure	Cost £	New flooring in nursery room and baby room	2,218	Sheds	780	Total	2,998
Description of expenditure	Cost £										
New flooring in nursery room and baby room	2,218										
Sheds	780										
Total	2,998										
Officer comments:											
Finance											
The accounts provided up to 29 February 2012 show £35,644 cash at bank at year end and they reported current bank balances of £26,000 at the time of application. The organisation is contributing £498 towards the project.											
Community Integration											
Dalton pre-school offers child care provision for children up to five years of age. Its main users are from the military community at Dalton Barracks but others do use the facilities on offer.											
Evidence of need											
The pre-school generally runs at full capacity, as registered with Ofsted with sixty children attending.											
Timeline for project											
Ofsted identified the requirement for the project and the pre-school hope to complete the work as soon as possible.											
Recommended conditions/monitoring information											
<ul style="list-style-type: none"> Copies of invoices and expenditure records equal or exceeding the total project cost must be supplied to the council by February 2015. Any grant money not spent by 4 February 2015 must be re-paid to the council 											

Risk factors:	
None	
Applicant responses	
1	Which new housing development has made a noticeable impact on your existing area and why?
n/a	
2	How will/does your project help to integrate people from the new development into your town or village?
n/a	
3	What recent evidence of support by the local community do you have for your project?
n/a	
4	Do you own or lease the land or property concerned (where applicable)?
n/a	
Project Viability	
1	When will your project start?
	January 2014
2	When will your project be completed?
	January 2014
3	How does your project deliver best value for money?
	It will allow the rooms to look cleaner and for the children to be able to have messy activities in any area of the rooms and for the children to have free choice of indoor out door play without the worry of Dirty carpets.

New Homes Bonus Community Fund Application Officer Evaluation

Dean Court Community Association		1236																
Start Up Fund																		
The refurbished Dean Court Community Centre is reopening in January 2013. This project is for part funding of revenue and capital costs that will be incurred in the first year's business plan.																		
Amount requested	£6,541	Previous awards from the council	£2,000 - April 2011															
Total project cost (£11,492 revenue and £850 capital)	£12,342	Organisation's closing balance at year end	£6,909															
Organisation's contribution	£6,909	Town or parish contribution	£1,300 (Cumnor PC)															
Other secured funding	£2,500	Other unsecured funding	none															
Project location	Dean Court Community Centre																	
Number of new homes in parish since 2009	Cumnor - 116	Priority level (based on housing growth only)	High															
Detailed project costs:																		
<table border="1"> <thead> <tr> <th>Expenditure</th> <th>Cost</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>14 hrs/week @£6.50</td> <td>4,732</td> <td></td> </tr> <tr> <td>20 hrs/week @ £6.50</td> <td>6,760</td> <td></td> </tr> <tr> <td>Data projector and screen</td> <td>350</td> <td></td> </tr> <tr> <td>Portable PA system</td> <td>500</td> <td></td> </tr> </tbody> </table>				Expenditure	Cost	£	14 hrs/week @£6.50	4,732		20 hrs/week @ £6.50	6,760		Data projector and screen	350		Portable PA system	500	
Expenditure	Cost	£																
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Portable PA system	500																	
Officer comments:																		
The applicant has provided a detailed and comprehensive business plan for Dean Court Community Centre to support this grant application. There is a strong management committee and together with the new fit for purpose facilities, new community activities for all age groups should thrive.																		
Finance																		
The accounts provided up to 31 March 2013 report £ 2,330 cash at bank and they confirmed a current bank balance of £6,909 at the time of application. They have allocated all of their available funds to this project.																		
Community Integration																		
The new facilities and planned activities will offer a meeting place for all age groups to meet and socialise in a variety of ways that will give wide opportunities for all sorts of community integration from the nearby residents and those new to the area.																		
Evidence of need																		
The Dean Court Community Centre business plan clearly defines a need for these facilities and the planned activities.																		
Timeline for project																		
The new hall should be completed in January 2014 and the organisation plans to employ the necessary staff by April 2014.																		
Recommended conditions/monitoring information																		
The funding requested is towards revenue costs for staffing and some capital expenditure for a projector, screen and portable PA system. Officers recommend that any grant awarded is towards general staff costs, and that this funding is not ring fenced to the posts shown above. This will give the organisation greater flexibility to recruit the necessary staff to set up and run the new facilities over the coming year.																		

Risk factors:

Applicant responses

1	Which new housing development has made a noticeable impact on your existing area and why?
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Timbmet Site, Cumnor Hill. This site is near completion with 180 dwellings out of the 192 now inhabited. The amount of traffic accessing Cumnor Hill has increased the tail back of traffic along the Eynsham road at peak times. The Cumnor school is over subscribed and Botley school now has vacancies as it has recently changed to a 60 per year intake. Routine appointments are extremely difficult to get at the Botley Health centre.

2	How will/does your project help to integrate people from the new development into your town or village?
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The newly refurbished building, owned by the VWHDC will be opening at the start of 2014. The ethos of the Dean Court Community Association is one of inclusion. The inhabitants of new developments feel they have to push their way into existing community ventures overcoming local resistance that naturally occurs during the planning procedure. The unique feature of our project is that we are a new venture welcoming any offers of help and expertise based in our community.

3	What recent evidence of support by the local community do you have for your project?
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We have a website <http://deancourtcc.org.uk> that contains a building work blog. Annually we run a summer fun day, Carols on the green and royal events days with St Andrews church. The TVP are subletting a room for their PCO's and we have 5 groups interested in long term bookings and more interested for 2014.

4	Do you own or lease the land or property concerned (where applicable)?
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We have an agreement to lease in place and I have attached the lease that has been agreed but will only be signed when the building is ready to be handed over to us.

Project Viability

1	When will your project start?	April 2014
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2	When will your project be completed?	December 2014
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3	How does your project deliver best value for money?
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We minimise the costs of the revenue posts by having a bank of volunteers. The costs are predicted total/year. We constantly fund raise by events and grant applications until we start to receive income from the building.

New Homes Bonus Community Fund Officer Evaluation

Headway Oxfordshire		1206															
To extend existing facilities at the activity and rehabilitation centre		Capital															
Provision of additional external buildings for increased number of service users, thus reducing waiting list for placement; providing space for physio gym; dedicated meeting space for Headway groups including the service user group ("the Headway Voice"), the carers support network, one-to-one therapy and other neurological and associated groups.																	
Amount requested	£4,868	Previous awards from the council	£4,778 – 26/11/2013														
Total project cost	£83,637	Organisation's closing balance at year end	£338,328														
Organisation's contribution	£26,300	Town or parish contribution	nil														
Other secured funding	£2,500	Other unsecured funding	£60,000														
Project location	Kennington																
Number of new homes in parish since 2009	Kennington - 24	Level of development (based on housing growth only)	Medium														
Detailed project costs:																	
<table border="1"> <thead> <tr> <th>Description</th> <th>Cost £</th> </tr> </thead> <tbody> <tr> <td>Relocate existing portacabins</td> <td>3,506</td> </tr> <tr> <td>Install 3 no. new portacabin offices</td> <td>60,382</td> </tr> <tr> <td>Connect electrics to new offices</td> <td>3,120</td> </tr> <tr> <td>Construct disabled ramps and decking</td> <td>3,394</td> </tr> <tr> <td>Remove, keep and refit sundry exterior fitments</td> <td>948</td> </tr> <tr> <td>Fix new timber screen across front elevation</td> <td>12,287</td> </tr> </tbody> </table>				Description	Cost £	Relocate existing portacabins	3,506	Install 3 no. new portacabin offices	60,382	Connect electrics to new offices	3,120	Construct disabled ramps and decking	3,394	Remove, keep and refit sundry exterior fitments	948	Fix new timber screen across front elevation	12,287
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Officer comments:																	
<p>This is a large project for an organisation based in Kennington providing services to residents across Oxfordshire. The organisation is actively fundraising for this project.</p> <p>An application for funding for this project was approved by all four area committees in November 2013. This application has been submitted to the North East area committee only because the new homes bonus scheme is based on the location of the project.</p>																	
Finance																	
Cash at bank at their year end was £321,552 and they reported a current bank balance of £379,010 at the time of application. The organisation is contributing £26,300 towards this project.																	
Community integration																	
The organisation provides specific services to those with brain injuries and a support network for their carers so is not in the position to offer facilities to integrate wider communities.																	
Evidence of need																	
Approximately 11 per cent of the current users of the centre are residents from the Vale of White Horse.																	
Timeline for project																	
The project is due to commence in April 2014 and be completed by 31 December 2014; subject to sufficient funds being raised to complete the project.																	

Recommended conditions/monitoring information	
Risk factors:	
<ul style="list-style-type: none"> • That insufficient funding is raised to fully complete the project. 	
Applicant responses	
1	Which new housing development has made a noticeable impact on your existing area and why?
The increase in housing development generally will, inevitably, impact on the population of the area, and hence it may be assumed that a proportion of this increasing population will, at some stage of their lives, suffer brain injury/disease or stroke - and thus require the specialist services provided by HWO. HWO are aware of an increase in referral numbers and thus need to plan for this increase in local population.	
2	How will/does your project help to integrate people from the new development into your town or village?
HWOs community project engages with individuals within their local community, with the aim of assisting them to re-engage with work, whether paid or voluntary, or with training opportunities. The Activity Centre provides specialist therapies, including occupational and physiotherapy, speech and language, yoga and relaxation, memory workshops etc. - individually designed to maximise abilities, increase confidence and self-esteem, and encourage the individual to re-engage with society.	
3	What recent evidence of support by the local community do you have for your project?
HWO have received recent personal visits from Mrs Helen Baker, Deputy Lord Lieutenant of Oxfordshire; Professor Graham Upton High Sheriff of Oxford; Mrs Judith Heathcoat Cabinet Member for Adult Social Care; Drs Bell, Meux and Bale, members of Oxfordshire Clinical Commissioning Group - all of whom are supportive of HWO services and believe that expansion of the existing site is in the best interests of the local population.	
4	Do you own or lease the land or property concerned (where applicable)?
Headway Oxfordshire are currently in negotiations with the Portsmouth Diocese, regarding an extension to the current lease, HWO are also negotiating with the Diocese regarding the possible purchase of the site at Kennington. A site valuation has been concluded and solicitors have been briefed, awaiting Heads of Terms.	
Project Viability	
1	When will your project start?
	1 April 2014
2	When will your project be completed?
	31 December 2014
3	How does your project deliver best value for money?
	11.64% of clients are from the VOWH - 50% attending the ARC.